



# Ai Producer

Everyone is a Broadcaster.™

## How to connect your own Azure Storage Account when Saving to OneDrive

When a user selects 'Save to OneDrive' as a destination, recorded files are saved first to an Azure Storage Account then sent as a Teams chat attachment from the Azure Storage Account to the users OneDrive.

Per default, a *publisher managed storage account* is used for this process.

A *customer managed storage account* can be used instead and requires an Azure Admin to perform the following steps.

### Azure Portal

1. Login to <https://portal.azure.com/>
2. Go to the "Storage accounts" resource page
3. Select "+ Create" to create a new storage account
4. *Optional:*

Create a container

- a. Open the new storage account, scroll the side panel down to the "Data storage" section and select "Containers"
  - b. Select "+ Container" to create a new container, and take note of the name of this container
5. Open the new storage account, scroll the side panel down to the "Security + networking" section and select "Access Keys"
  6. Locate and copy the "Connection string" of the storage account

### AI Producer Admin Portal

1. Login to <https://portal.aiproducer.com/>
2. Go to the "Settings" page
3. Scroll down to "Broadcast Destination Settings" and ensure "Archive to OneDrive" is toggled on.

4. Scroll down to the "Configure Storage Account" button and click on it to connect an Azure storage account

5. Set the "Assign an Azure storage account" toggle on

6. Two rows will appear, input the Connection String of the Azure storage account in the first row, and the optional Container Name in the second row

7. Click Save Changes

- a. The Admin Portal will validate the connection string and container name.
- b. If the connection string is not valid, an error will appear.
- c. The connection is encrypted before being stored.

Now all broadcasts where "Save to OneDrive" as a destination is selected, will first be saved to the assigned Azure storage account.

At the end of each broadcast, AI Producer will send a Teams chat message, requesting to send the broadcast as an attachment. When the User allows AI Producer to send the file, the file will be written to the users OneDrive. When the file has successfully been written to the users OneDrive, it will be deleted from the assigned Azure storage account.

If a User ignores AI Producer's Teams chat, the file will be deleted from the Azure storage account after the retention period set by an AI Producer Admin.

AI Producer Admins can configure how often AI Producer shall retry sending, how many times AI Producer shall retry sending, and when AI Producer shall delete the file stored in the Azure storage account.